

**OFFICE OF JUVENILE JUSTICE
CODE OF CONDUCT MAJOR VIOLATION REPORT**

B.5.1 (b)

FACILITY: __ BCY __ JCY __ SCY __ WARE

1. Name of Youth	2. CLIENT ID#	3. Date of Incident	4. Time of Incident
5. Place of Incident	6. Job/School Assignment (Youth)	7. Housing Assignment (Youth)	
8. Major Violation	9. Major Violation Number		

10. Description of Behavior: (Include all relevant information – “unusual youth behavior, staff witnesses, physical evidence & disposition, immediate action including the use of interventions”; use supplement, if necessary)

11. Signature of reporting employee		12. Name, Title, Assignment (Print)	
13. Date of Report	14. Time of Report	15. Report (copy) given to Youth by:	16. Youth's Signature
17. Does youth want a staff representative at his hearing? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Who? _____		Witness Signature	Witness Signature
18. Youth advised of Rights? <input type="checkbox"/> Yes <input type="checkbox"/> No		19. Youth understands Rights? <input type="checkbox"/> Yes <input type="checkbox"/> No	
20. CIU Pre-Hearing Placement: (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No			
21. Plea by Youth: <input type="checkbox"/> Not Guilty <input type="checkbox"/> Guilty		22. Verdict: <input type="checkbox"/> Not Guilty <input type="checkbox"/> Guilty	
23. Date of Hearing:		24. Staff Representative:	

25. Reasons for Disposition:

- ☐ Report is clear and precise ☐ Lack of a credible defense/little or no defense ☐ Based on youth's statement
☐ The employee's version or investigative report is determined to be more credible than the Youth's
☐ Pled Guilty/Accepted Guilty plea ☐ Only defense is denying contents of report
☐ The Youth presented no evidence to refute the charges
☐ Other _____

26. Motions (Include reason if denied):

27. Reasons for Consequence:

- ☐ Seriousness of offense ☐ The need to protect other youth, staff, facility ☐ Poor Conduct record including prior offenses for same violation
☐ Other _____

28. Consequence:

Suspended ☐ _____ Days
Imposed ☐

29. Consequence:

Suspended ☐ _____ Days
Imposed ☐

30. Youth requested an Appeal: ☐ Yes ☐ No

Restitution:

If a youth is found guilty of injuring someone or damaging property, monetary restitution in a fixed amount may be ordered as an enhancement to the consequences imposed.

Restitution may be ordered for any property loss, damage, or medical expense occasioned through the fault of a youth who in so causing the loss, damage, or medical expenses also is found guilty through the disciplinary process.

Code of Conduct Committee Chairman
Vote: _____ Guilty _____ Not Guilty _____ Dismiss

Member
Vote: _____ Guilty _____ Not Guilty _____ Dismiss

Member
Vote: _____ Guilty _____ Not Guilty _____ Dismiss

October 1, 2009